

Wilson County Emergency Service District #2

Regular Meeting Minutes								
Minutes #	Date	Start Time – Adjourn Time				Location		
RM16-11	15-Aug-16	1815hrs. – 1902 hrs.				Floresville North Elementary SCHOOL Library, 14905 FM 775, Floresville, TX 78114-9275		
Meeting called by		THE BOARD OF COMMISSIONERS, WILSON COUNTY ESD #2						
Type of meeting		Regular Meeting/			MINUTES APPROVED:			
Board of Commissioners		Present	Absent	Participants		Subject Matter		
President	Mr. William Kenney (CK)	X		Ms. Jackie Komives		Station Chief		
Vice President	Mr. Larry Phillips (CP)	X		Ms. Virginia Bauman		Eagle Creek Support		
Secretary	Mr. Roger Beltran (CB)	X		Ms. Christy Merendon		EMS Director		
Treasurer	Mr. Tommy Mowles (CTM)	X		Mr. Lou Rosenberg		Attorney		
Asst Treasurer	Dr. Royal Munro (CM)	X		Jeff Valcher		Wilson County News		
Agenda Topic:								
#1	Call to order and establish quorum.							
Discussion	Commissioner Kenney called meeting to order – quorum established – 1815 hrs.							
Motion:								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
#2	Pledge of Allegiance							
Discussion								
Motion:								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
#3	Citizens' Comments							
Discussion: None								
Motion: Informational								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		0	0
#4	Review, discuss, and approval of the 18 July 2016 Meeting Minutes							
Discussion: Comm Kenney stated he had included the updates provided to the minutes. There were no other adjustments identified during the meeting.								
Motion: Approve the 18 July 2016 Meeting Minutes								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		4	0
#5	Review, discuss, and approval of the July Treasurers Report							
Discussion: Comm Phillips read the reports. There were no comments or questions.								
Motion: Approve the July Treasurers Report								

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Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#6 **Review, discuss, and approval of paying the annual SAFE-D membership fee**

Discussion: The Board agreed that the annual SAFE-D membership fee of \$550 should be paid.

Motion: Approve payment of the SAFE-D membership in the amount of \$550.00.

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#7 **Review, discuss, and approval of the July Attorney's fee of \$5,211.53.**

Discussion: Comm Phillips read the report. There were no comments or questions.

Motion: Approve the July Attorney's fee of \$5,211.53

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

ESD #2	Minutes #	Date	Start Time – Adjourn Time
Agenda Topic:	<u>RM16-11</u>	15-Aug-16	1815hrs. – 1902 hrs.

#8 **Review, discuss, and approval of the July payment to ECVES for \$24,102.51**

Discussion: Comm Kenney stated he reviewed the dashboard report and the finance report and stated there were no problems with the reports.

Motion: Approve July payment to ECVES for Fire and EMS services in the amount of \$24,102.51

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#9 **Review, discuss, and the possible of the purchase of equipment for Engine 1211.**

Discussion: The Board recommended per the ISO recommendation to purchase the equipment for Engine #1211 in the amount not to exceed \$40,002.22.

Motion: Approve purchase of equipment for Engine 1211.

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#10 **Review, discuss, and approval to change the date of the November 2016 meeting.**

Discussion: The Board members agree due to the Thanksgiving Holiday that the monthly meeting should be moved up a week.

Motion: Approve changing the date of the November 2016 meeting to 14 November from 21 November.

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#11 **Review and discuss the proposed 2017 meeting schedule.**

Discussion: Comm Kenney went over the proposed schedule for FY17 all Board members concurred with the proposed schedule as put forward.

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Motion:								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
#12	Review, discuss, and possible approval of the use of the old Kicaster Station for temporary storage.							
Discussion: Comm Kenney stated that he has not heard back from the Wood Valley HOA the action is still pending.								
Motion: Item was tabled per Comm Kenney.								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
#13	Review, discuss, and approval of allowing the President to sign the County Contract for Election Services							
Discussion: The Board agreed this was the best way forward and all concurred to have the President sign the contract for Election Services.								
Motion: Approve the President to sign the County Contract for Election Services								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0
#14	Review, discuss and approval to produce and mail out a fact sheet related to the election							
Discussion: The Board members agreed that this would be a good way to reach all concerned and recommended approval.								
Motion: Approve to produce and mail out a fact sheet related to the election								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0
ESD #2				Minutes #	Date	Start Time – Adjourn Time		
Agenda Topic:				RM16-11	15-Aug-16	1815hrs. – 1902 hrs.		
#15	Informational: Hear committee report on the merger of ECVES and ESD #2. (DBA District 2 Emergency Service Inc.)							
Discussion: Comm Phillips talked about the merger with ECVES and EDS#2. He said that there was a lot to work through as far as book keeping and accounting. He stated that Ms. Christy Merendon would continue to do payroll as she has in the past. They will be developing new standard operating procedures. They will be required to maintain the old Quicken Books account for at least one more year to ensure all accounts are properly closed out.								
Motion:								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
#16	Informational: The next scheduled meeting is set for 19 September at 1815 hrs.							
Discussion:								
Motion:								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
ESD #2				Minutes #	Date	Start Time – Adjourn Time		
Agenda Topic:				RM16-11	15-Aug-16	1815hrs. – 1902 hrs.		
#17	Motion to adjourn							
Discussion: Comm Kenney stated there was no additional business, the meeting was adjourned @ 1902hrs.								
Motion:								

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Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			

See Attached Public Attendee List