

Wilson County Emergency Service District #2

Regular Meeting Minutes									
Minutes #	Date	Start Time – Adjourn Time				Location			
RM16-08	23-May-16	1817hrs. – 1929 hrs.				Floresville North Elementary SCHOOL Library, 14905 FM 775, Floresville, TX 78114-9275			
Meeting called by		THE BOARD OF COMMISSIONERS, WILSON COUNTY ESD #2							
Type of meeting		Regular Meeting/			MINUTES APPROVED:				
Board of Commissioners		Present	Absent	Participants			Subject Matter		
President	Mr. William Kenney (CK)	X		Ms. Jackie Komives			Station Chief		
Vice President	Mr. Larry Phillips (CP)	X		Ms. Virginia Bauman			Eagle Creek Support		
Secretary	Mr. Roger Beltran (CB)	X		Ms. Christy Merendon			EMS Director		
Treasurer	Mr. Tommy Mowles (CTM)	X		Mr. Lou Rosenberg			Attorney		
Asst Treasurer	Dr. Royal Munro (CM)	X		Ms. Calais Newman			President ECVES Board		
				Michael Newman			Medic/Fireman		
Agenda Topic:									
#1	Call to order and establish quorum.								
Discussion	Commissioner Kenney called meeting to order – quorum established – 1817 hrs.								
Motion:									
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO	
2nd By:	CK	CM	CB	CP	CTM		0	0	
#2	Pledge of Allegiance								
Discussion									
Motion:									
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO	
2nd By:	CK	CM	CB	CP	CTM		0	0	
#3	Citizens' Comments								
Discussion: None									
Motion: Informational									
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO	
2nd By:	CK	CM	CB	CP	CTM		0	0	
#4	Review, discuss, and approval of the 18 April 2016 Meeting Minutes								
Discussion: Comm Kenney stated he had included the updates provided to the minutes. There were no other adjustments identified during the meeting.									
Motion: Approve the 18 April 2016 Meeting Minutes									
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO	
2nd By:	CK	CM	CB	CP	CTM		3	0	
#5	Review, discuss, and approval of the 27 April Workshop and Special Meeting Minutes								
Discussion: Comm Kenney stated he had included the updates provided to the minutes. There were no other adjustments identified during the meeting.									
Motion: Approve the 27 April Workshop and Special Meeting Minutes									

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Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		3	0

#6 **Review, discuss, and approval of the April Treasurers Report**

Discussion: Comm Kenney read the reports. There were no other adjustments identified during the meeting.

Motion: Approve the April Treasurers Report

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#7 **Review, discuss, and approval of the April Attorney's fee**

Discussion: Comm Phillips read the report. There were no comments or questions.

Motion: Approval of the April Attorney's fee

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

ESD #2	Minutes #	Date	Start Time – Adjourn Time
Agenda Topic:	RM16-08	23-May-16	1817hrs. – 1929 hrs.

#8 **Review, discuss, and approval of the April payment to ECVES**

Discussion: Comm Kenney stated he reviewed the dashboard report and the finance report and stated there were no problems with the reports. He recommended that the payment be approved.

Motion: Approve April payment to ECVES for Fire and EMS services in the amount of \$23,211.49

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#9 **Review, discuss, and approval of the VFIS annual payment.**

Discussion: Comm Phillips read the reports. There were no other adjustments identified during the meeting.

Motion: Approve of the VFIS annual payment in the amount of \$1,435.

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#10 **Review, discuss, and possible approval of a change to the Eagle Creek contract requesting additional Firefighters on the weekend shifts.**

Discussion: Christy Merendon stated that due to the increase work load additional firefighters are required. Over the past several weekends they have brought in additional staff to meet the growing need of Fire and EMS services requested. Comm Kenney concurred and requested she submit a formal proposal to include break out cost.

Motion: Tentatively approve upon receipt of the formal request from Eagle Creek.

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

#11 **Review, discuss, and acceptance of Eagle Creek FY 2015 Audit and approval for billing.**

Discussion: Comm Kenney discussed the audit and billing to include the itemized invoice for the LifePak Monitor. There were no other adjustments identified during the meeting.

Motion: Approve the Eagle Creek FY 2015 Audit and billing of \$5,500.00.

Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0

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#12	Review, discuss and approval of election timeline checklist created at the 27 April Workshop and any input received from the 17 May Town Hall Meeting							
Discussion: The new service areas are expected to received both Fire and EMS support. The first Town Hall meeting was held last week 17 May the next Town Hall is scheduled for 24 May and the last one will be 26 May. Maps and petitions are complete. Next is to meet the 18 July hearing and then present it to Comm Court on 25 July.								
Motion: Approve the election timeline checklist created at the 27 April Workshop								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		5	0
#13	Informational: Update from Eagle Creek on BRW proposal for station renovations							
Discussion: Comm Kenney requested a drawing/plan with an estimated cost by 1 June 2016 meeting.								
Motion: Informational								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		0	0
#14	Informational: Our next Regular Meeting will be on Monday, 20 June 2016, at 6:15 PM.							
Discussion: Comm Kenney announced our next Regular Meeting will be on Monday, 20 June 2016, at 6:15 PM.								
Motion: Informational								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
#15	Regular meeting halted at 1904 hours. Moved into Executive Session to review and discuss land options for stations.							
Discussion: None								
Motion: Informational								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
#16	Returned from Executive Session at 1928 hours to review and discuss what appropriate action to take regarding item 15.							
Discussion: Comm Kenney stated no action required.								
Motion: Informational								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM			
ESD #2				Minutes #	Date	Start Time – Adjourn Time		
Agenda Topic:				RM16-08	23-May-16	1817hrs. – 1929 hrs.		
#17	Motion to adjourn							
Discussion: Comm Kenney stated there was no additional business, the meeting was adjourned @ 1929 hrs.								
Motion:								
Motion By:	CK	CM	CB	CP	CTM	VOTE	YES	NO
2nd By:	CK	CM	CB	CP	CTM		0	0

See Attached Public Attendee List

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